

*'Celebrating Over 40 Years of Self-Regulation'*

## RIBO REVIEW

"The RIBO News You Need to Know"



### Renewals 2023-2024

**The Portal will open on August 1st!** We have introduced a [Renewal Centre](#) section to our website that includes documentation and FAQs for all things related to renewals. If you have questions, this is the first place to check.

**2023/2024 Licensing Fees:** Please review our updated fee schedule [here](#).

**Forgot your password?** You can reset your password directly from the member portal login page. Find out how by clicking [here](#).

**No more uploads:** We have streamlined the renewal process by eliminating the need to upload any documents.

**Renewal questions:** The [individual](#) and [firm](#) renewal questions are designed to prompt all license holders to provide updated information to RIBO. As a general reminder, there is an expectation to update us regularly within 30 days of any material change affecting any individual's registration or any business's registration this requirement is found in the RIBO By-laws.

Any follow up information that you wish to provide RIBO, as part of your self-attestation with respect to the renewal questions, may be sent to [licensing@ribo.com](mailto:licensing@ribo.com).

Please be reminded that the renewal is a form of an attestation, providing inaccurate or misleading information on a renewal application is an offence under the *Registered Insurance Brokers Act*.



### Renew your license even if you haven't completed your required continuing education hours

There is a possibility that you may not have completed all of your continuing education hours by the **August 31st license renewal deadline**. If this is the case, you will be required to provide evidence that you completed the required hours by **September 30th** by submitting your certificates of completion via email to [licensing@ribo.com](mailto:licensing@ribo.com). Failure to do so may compromise your RIBO license.



### Attention to those seeking nomination in the 2023 Council election

RIBO Election day is **Monday, November 6, 2023**. All licensees were sent the official Notice in early July.

If you are considering running for Council or want more details, click the link [here](#).

**Research survey coming in**



## August!

RIBO, in partnership with the Financial Services Regulatory Authority of Ontario and Queen's University, is excited to announce that the online survey of auto insurance supplied by insurance brokerages in the province will soon be released! Learn more [here](#).

### You may also be interested in:

#### Update information:

**WANT TO UPDATE YOUR PERSONAL INFORMATION?** Update your profile [\[Click Here\]](#)

**WANT TO SUBMIT BROKERAGE EMPLOYMENT CHANGES OR DESIGNATED INDIVIDUAL CHANGES?** Use this simple form to submit employment changes to RIBO [\[Click Here\]](#)

**WANT TO EXPORT YOUR CURRENT STAFF LIST AND LICENSE RESTRICTION LEVELS?** Principal brokers can visit the active employee tab under their firm in the [member portal](#) to locate the export option for the staff list. The generated list will be sent via email overnight to the Principal.

**WANT TO UPDATE YOUR E&O AND FIDELITY COVERAGE ONLINE?** Click 'My Firm' then 'Requests' in the Principal Broker's portal and create a ticket for RIBO staff. Only one certificate and one ticket can be opened and closed before another certificate/ticket can be submitted. Please include the certificate only, **NOT the entire policy**. To update your information [\[Click Here\]](#)

**WANT TO FILE A POSITION REPORT?** To complete your statutory Position Reports directly online, please log onto the [member portal](#) to complete. **Hard and soft copies of the reports will no longer be accepted.** For further information and an instructional video (visual only) [\[Click Here\]](#)

#### How to find:

**CONTINUING EDUCATION COURSES:** For a list of recently approved CE courses, [\[Click Here\]](#)

**DECISIONS OF THE DISCIPLINE COMMITTEE:** For a list of current Decisions of the Discipline Committee, [\[Click Here\]](#)

**ADDITIONS AND DELETIONS:** For a list of Additions and Deletions to the RIBO Register, [\[Click Here\]](#)

Contact Us

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